

Stewardship Committee - Suggested Meeting Outline

First Meeting

- † Begin with a prayer.
 - † Welcome the new committee and introductions.
 - † Elect a Chairperson and Secretary, if this has not been done already.
 - † Establish a meeting calendar for the year; at least once a month for the first year.
 - † Discuss the concept of stewardship as a way of life.
 - † Begin to discuss a multi-year stewardship plan. This will determine the calendar for tasks to be accomplished.
 - Discuss first year of the plan:
 - Objectives and goals for first year.
 - Methods of education and communication.
 - Ministry fairs.
 - Annual 3-6 week stewardship commitment program.
 - On-going and short-term education and communications materials needed:
 - Monthly bulletin inserts.
 - Website messages.
 - Newsletter articles.
 - Lay reader presentations.
 - Email messages.
 - Bible studies.
 - Letters from the pastor.
 - Stewardship program materials.
 - Congregation canvassing.
 - † Discuss annual budget for stewardship plan.
 - † Discuss how stewardship plan results will be evaluated.
 - † Give homework for stewardship awareness (meetings need to be formative).
 - Initiate three-week stewardship Bible study for the committee members.
 - Ask someone to take responsibility for leading the discussion at the next meeting.
 - † Open the floor for questions.
- Give the next meeting date, thank everyone for coming and adjourn the meeting.